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TRADE AND DEVELOPMENT BOARD
Thirty-eighth session
First part
Geneva, 23 September 1991
Item 1 (b) of the provisional agenda

ADOPTION OF THE AGENDA AND ORGANIZATION OF THE WORK OF THE SESSION

Organization of the work of the session

1. The annotated provisional agenda for the first part of the thirty-eighth session of the Board is contained in TD/B/1299 and Add.1.

Pre-session consultations

2. The Board's attention is drawn to paragraphs 20 and 21 of the report of the Ad hoc Intergovernmental Working Group on the In-Depth Study of the United Nations Intergovernmental Structure and Functions in the Economic and Social Fields (TD/B/1154), which read:

> "20. During the week preceding a session of the Trade and Development Board or of a main Committee, informal pre-sessional consultations should be held between representatives of interested member States and regional co-ordinators on organizational matters and, when appropriate, on substantive issues; this period could also be used by groups for internal substantive preparations. The President or President-designate in the case of the Board, and the outgoing Chairman in the case of a main Committee, should be associated with these consultations.
>
> "21. The informal briefing meetings of the secretariat with representatives of interested member States and regional co-ordinators to provide information on the issues to be dealt with, should be held two weeks before the commencement of a session of the Trade and Development Board or of a main Committee."

As the Ministerial Meeting of African States in preparation for UNCTAD VIII was scheduled to take place in Lusaka from 13 to 20 September and many African delegations would be away from Geneva during that period, the Secretary-General of UNCTAD, in consultation with regional co-ordinators, decided that the pre-sessional consultations referred to in paragraph 20 above should be held on the morning of 23 September, instead of the week preceding the Board session.

Duration of the session

3. The session will open at 3 p.m. on Monday, 23 September 1991, in Room XX at the Palais des Nations. It is scheduled to close on Friday, 4 October.

Conduct of meetings

4. In connection with the conduct of meetings, attention is drawn to the report of the Ad hoc Intergovernmental Working Group (TD/B/1154), in particular the paragraphs relating to the methods of work of the intergovernmental machinery of UNCTAD (paragraphs 23-27).

Control and limitation of documentation

5. The most recent directives concerning control and limitation of documentation are contained in the note by the Secretary-General of the United Nations (A/INF.46/1). Copies may be obtained on request from the Documents Distribution Counter at Door 40.

Informal consultations on interdependence

6. As was the case at the first part of the thirty-sixth and the thirty-seventh sessions of the Board, provision has been made for informal, off-the-record discussions on interdependence to take place at the beginning of the session, just prior to the opening of the general debate. In this connection, the Secretary-General of UNCTAD has arranged for the participation of a small number of experts from capitals, senior officials from the IMF, the World Bank, GATT and other intergovernmental bodies, as well as the secretariat.

7. It will be recalled that paragraph 155 of the Final Act of UNCTAD VII called for the Board to consider how best to strengthen its regular review of the interdependence of economic issues. The informal consultations were initiated as part of the follow-up to that directive - the main objective being to select major issues which need to be addressed in the general debate and thus sharpen the focus of the debate.

8. The discusssions will be held on Tuesday 24 September in two parts: the first, commencing at 10 a.m. and the second, at approximately 4 p.m. (immediately following a short plenary meeting). The general debate on items 2 and 3 will open on Wednesday, 25 September.

Establishment of Sessional Committees and allocation of items

9. The Board may wish to establish:

Sessional Committee I
for the consideration of items 4 and 5:

Sessional Committee II
for the consideration of items 8(a) and 8(b).

Plenary

10. All items not allocated to either of the Sessional Committees will be considered in Plenary. All resolutions, decisions or conclusions agreed by the Sessional Committees will also be referred to Plenary for adoption.

The Secretary-General of UNCTAD's suggestions for the allocation of items are contained in Annex I to the present document.

Debate on items 2 and 3

11. Emphasis is placed on the recommendations contained in paragraph 26 of the report of the Ad hoc Intergovernmental Working Group (TD/B/1154) that every effort should be made to observe a time-limit of ten minutes for statements.

Speakers list

12. The Board might wish to decide that the list of speakers in the debate on items 2 and 3 should be closed at 6 p.m. on Thursday 26 September. Inscriptions may be made in advance of the session by contacting Mr. Karma Tenzing, Room 8091, Extn. 5636 or 5637.

Tentative timetable of meetings

13. The tentative timetable contained in Annex II to the present document is based on the availability of facilities during normal working hours, Monday to Friday, when services are available for up to three simultaneous meetings.

Annex I

Allocation of items

PLENARY	
1	Procedural matters
2	Interdependence
3	Debt
6	UNCTAD VIII
7	Committee reports
8(c)	JAG report
8(d)	UNCITRAL report
9	Institutional and organizational matters
10	Other business
11	Adoption of the report of the Board
	Report of Sessional Committee I
	Report of Sessional Committee II

SESSIONAL COMMITTEE I	
Election of Vice-Chairman-cum-Rapporteur	
4	Sustainable development
5	Assistance to Palestinian people

SESSIONAL COMMITTEE II	
Election of Vice-Chairman-cum-Rapporteur	
8(a)	ECDC
8(b)	Land-locked developing countries

Trade and Development Board
Thirty-eighth session
First part

Annex II
Tentative timetable of meetings
First week (23 - 27 September 1991)

MONDAY 23rd	TUESDAY 24th	WEDNESDAY 25th	THURSDAY 26th	FRIDAY 27th
10 a.m. Informal pre-sessional Consultations	10 a.m. Informal Consultations on interdependence	Group meetings 12 noon BUREAU (NGOs)	Group meetings	Group meetings
3 p.m. Opening of the session 1(a) Election officers 1(b) Adoption agenda and org. of work 9(a) New SMs 9(b) Board/Committee memberships Statement SG/UNCTAD Any other general statements Sessional Committee I Election of Chairman Sessional Committee II Election of Chairman	3 p.m. PLENARY 8(c) JAG 8(d) UNCITRAL followed by informal consultations on interdependence	3 p.m. PLENARY 7 Committee reports (Working Party Technology Preferences Bauxite) Commencement of general debate on items 2 and 3	3 p.m. PLENARY 9(d) IGOs 9(e) NGOs Continuation of general debate on items 2 and 3 Closure of list of speakers in general debate Sessional Committee I Election V-Chairman-cum-Rapporteur Organization of work 4 Sustainable devp. Sessional Committee II Election V-Chairman-cum-Rapporteur Organization of work 8(a) ECDC	3 p.m. PLENARY Continuation of general debate on items 2 and 3 Sessional Committee I 4 Sustainable develp. (cont'd) 5 Assistance to Palestinian people Sessional Committee II 8(a) ECDC (cont'd) 8(b) Land-locked

Second week
(30 September - 4 October 1991)

MONDAY 30th	TUESDAY 1st	WEDNESDAY 2nd	THURSDAY 3rd	FRIDAY 4th
Group meetings	Group meetings	Group meetings	Group meetings	Group meetings
3 p.m. PLENARY Continuation of general debate on items 2 and 3 Closure of general debate on items 2 and 3 6 UNCTAD VIII Sessional Committee I 5 Assistance to Palestinian people (cont'd) Completion of business Sessional Committee II 8(b) Land-locked (cont'd) Completion of business	3 p.m. PLENARY 9(c) Working Party membership 10 Other business 6 UNCTAD VIII (cont'd)	3 p.m. BUREAU (Credentials)	Sessional Committee I Adoption of report Sessional Committee II Adoption of report	PLENARY 1(c) Credentials Report of SC.I Report of SC.II Draft texts emanating from Sess. Cttees 1(d) Prov. agenda for TDB 38/II 6 UNCTAD VIII 9(f) Calendar 9(g) Fin. imps. 11 Adoption of the report of the Board